


Delhi Public School, Gandhinagar
Class-1
Computer Study Material (November-2025)
L.5.Know Your Keyboard

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Activity – 1 : Look at the keyboard given below. Colour the letter keys in red and the number keys in green.

Ans: Student will colour the alphabet keys with red colour and number keys in green colour.

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**ASSESSMENT TIME**

Section-I

Conceptual Understanding

A Tick (✓) the correct answer.

1. Which of the following keys is used to give space between two characters?
(a) Backspace ☐ (b) Enter ☐
(c) Spacebar ☒ (d) Caps Lock ☐
2. Which of the following keys is used to erase the character to the right of the cursor?
(a) Backspace key ☐ (b) Spacebar key ☐
(c) Delete key ☒ (d) Left Arrow ☐
3. Which of the following keys is used to move the cursor to the next line?
(a) Enter ☒ (b) Delete ☐
(c) Caps Lock ☐ (d) Backspace ☐

Pg.No.51

B Fill in the blanks using the given clues.

ArrowCaps LockKeysSpacebar

1. The buttons on the keyboard are called keys.
2. spacebar is the longest key on the keyboard.
3. Arrow keys are used to move the cursor.
4. The Caps lock key is used to type all the letters in cap.

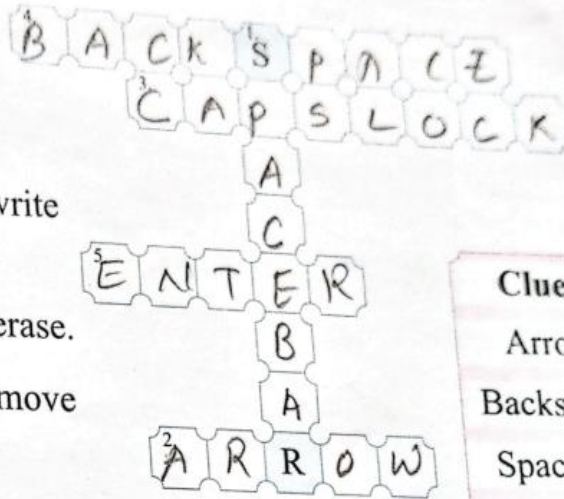
C Complete the crossword using the given clues:

Across →

2. This key is move to up and down.
3. This key is used to write in capitals.
4. This key is used to erase.
5. This key is used to move to the next line.

Down ↓

1. This key is used to give space.



Clues:

Arrow

Backspace

Spacebar

Capslock

Enter

D Answer the following questions:

1. What is cursor?

A cursor is small blinking line on computer.

2. Which key can be used to write in capital letters?

caps lock key



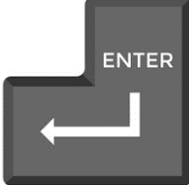

3. Which key can be used to leave the space between two characters?

Spacebar






(E) Label the various keys on the picture given below:



(F) Match the following.

Sr.No	Col A	Col B	Ans
1		Enter Key	3
2		Caps Lock Key	4
3		Delete Key	1
4		Number key	2

CBE BASED WORKSHEET

<u>KEY</u>	<u>NAME</u>
	<u>ENTER KEY</u>
	<u>SPACE BAR KEY</u>
	<u>BACKSPACE</u>
	<u>CAPSLOCK KEY</u>
	<u>ARROW KEY</u>

Who am I ?

- | | |
|---|---------------------|
| a) I allow you to write letters of the alphabets. | ALPHABET KEY |
| b) I allow you to move the cursor to the top of the page. <u>HOME KEY</u> | |
| c) I allow you to delete the letter to the left of the cursor. <u>BACKSPACE KEY</u> | |
| d) I allow you to delete the letter to the right of the cursor. <u>DELETE KEY</u> | |
| e) If you press me you can type capital letters. <u>CAPSLOCK KEY</u> | |

Keyboard Worksheet

Q.1) A _____ is used to type into a computer.

- (a) Mouse
- (b) Printer
- (c) Keyboard

Ans: C

Q.2) Alphabet keys are used to type _____.

- (a) Words
- (b) Numbers
- (c) Lines

Ans: A

Q.3) _____ is the longest key on the keyboard.

- (a) Enter
- (b) Spacebar
- (c) Shift

Ans: B

Q.4) How many keys on the keyboard.

- (a) 10-15
- (b) 101-105
- (c) 201-205

Ans: B


Q.5) When caps lock key is on _____ letters are typed.

- (a) Capital
- (b) Small
- (c) Large

Ans: A

Delhi Public School, Gandhinagar
Class- I
Computer Study Material (Sept-October -2025)
L.8 Using a Computer.

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**ASSESSMENT
TIME**

Section-I

A Fill in the blanks using the given clues.

queue

cover

wire


dry

Conceptual Understanding

1. We should use a dry cotton cloth to clean a computer.
2. We should cover the computer system when not in use.

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3. We should walk in a queue while entering the computer lab.
4. Don't plug or unplug any wire of the computer.



B State 'True' or 'False'.



1. We should not walk in a queue while entering the computer lab.

False

2. Do not touch the wire when the computer system is on.

True

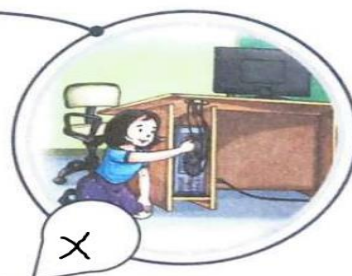
3. We should throw the papers in the computer lab.

False

4. Always press the keys of the keyboard gently.

True

C From the pictures given below, tick (✓) the one showing good manners and cross out the (X) one showing bad manners in the computer lab.



A Tick the correct option

1. Which of the following figures shows the CORRECT way of drawing pictures in computer?

a)



b)



2. We watch _____ on computer.

a) Cartoons

b) Movies

c) Music

d) Both a) & b)

3. Which of the following can be prepared using computer in schools?

a) Time-table

b) Student Report card

c) Circulars

d) All of these

4. Which of the following pictures does not show the use of computer?

a)



b)



d)



c)



A. Write the name of places where computers are used.

1. Bankers use computers in BANK
2. Teachers use computers in SCHOOL
3. Doctors use computers in HOSPITAL
4. Officers use computers in OFFICE
5. Shopkeepers use computers in SHOP
6. Computers play a very important role to control the movements of trains in RAILWAY STATION
7. Computers are used to control the activities of aeroplanes in the AIRPORT

B. Name the machine from which your elders can withdraw money any time.

ATM

C. Name a movie you have watched on a computer.

SUPER 30

AIL

- a) Type your name in WordPad.
- b) Type your Birthday in WordPad.
- b) Type Myself in WordPad.

Delhi Public School, Gandhinagar

Class- I

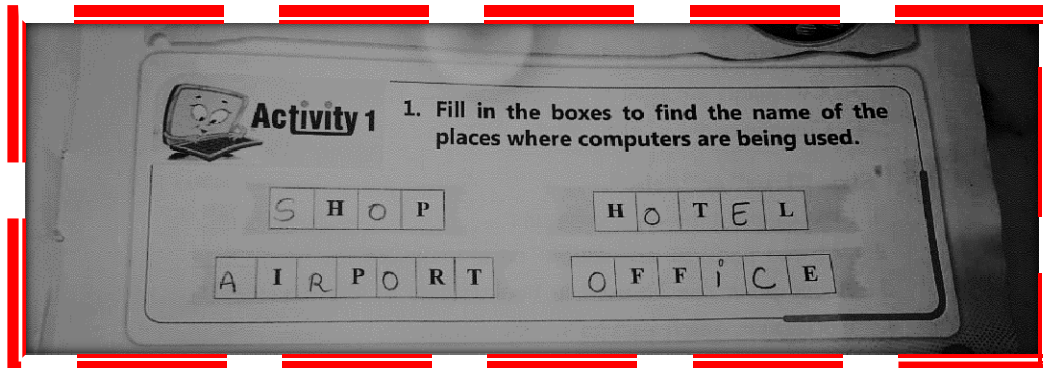
Ch 3 USES OF COMPUTER

COMPUTER STUDY MATERIAL

MONTH : AUGUST'25

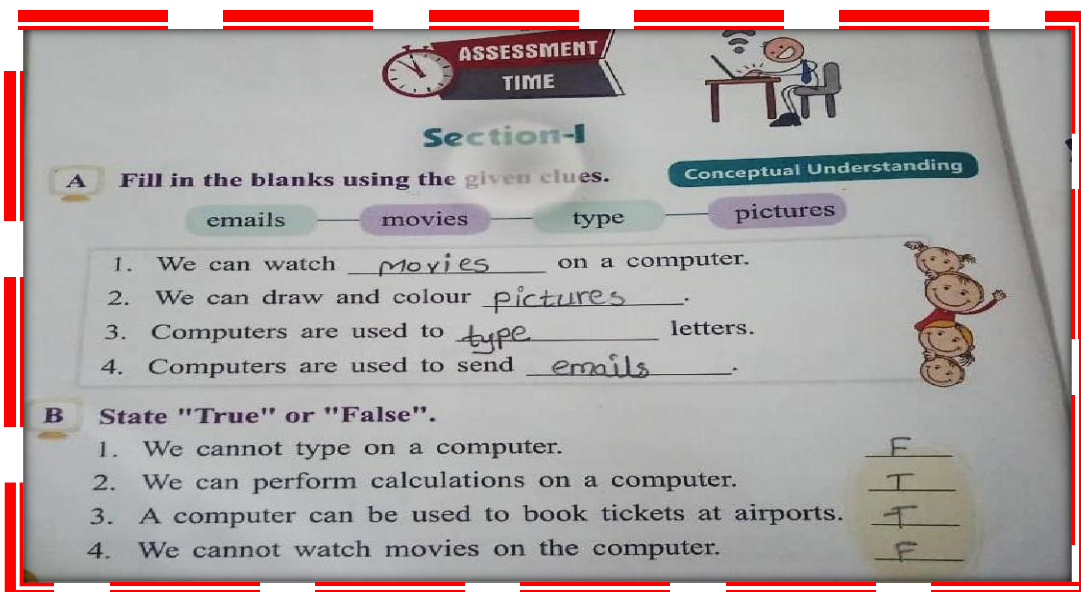
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Activity 1



SECTION-I

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C Tick the correct answer.

1. Which of the following activities, can we do on a computer?

(a) Dancing	<input type="checkbox"/>	(b) Cooking	<input type="checkbox"/>
(c) Playing	<input checked="" type="checkbox"/>	(d) Singing	<input type="checkbox"/>

2. A computer is used to send and receive _____.

(a) bills	<input type="checkbox"/>	(b) emails	<input checked="" type="checkbox"/>
(c) toys	<input type="checkbox"/>	(d) sums	<input type="checkbox"/>

3. A computer is used to book _____.

(a) messages	<input type="checkbox"/>	(b) tickets	<input checked="" type="checkbox"/>
(c) games	<input type="checkbox"/>	(d) sums	<input type="checkbox"/>

CBE BASED WORKSHEET

Question: It can be used for sending emails

- a) Computer
- b) Fridge
- c) Speaker

Answer: Computer

Question: We can listen to _____

- a) music
- b) games
- c) cartoons

Answer: music

Question: Computer is used in railways for

- a) reservation
- b) preparation
- c) observation

Answer: reservation

Question: Computer is not used in

- a) kitchen
- b) shop
- c) malls

Answer: kitchen

Question: It can be solved on computer

- a) sums
- b) cartoons
- c) games

Answer: sums

Question: Computer helps in entertainment to

- a) both
- b) listen music
- c) play games

Answer: both



Let Us Try

Draw a line to match the words and the pictures that show what you can do using a computer.

1. watch a movie



2. talk to Father



3. read new words



4. play a game



5. send a message



Delhi Public School, Gandhinagar

Class- I

Computer Study Material (July)

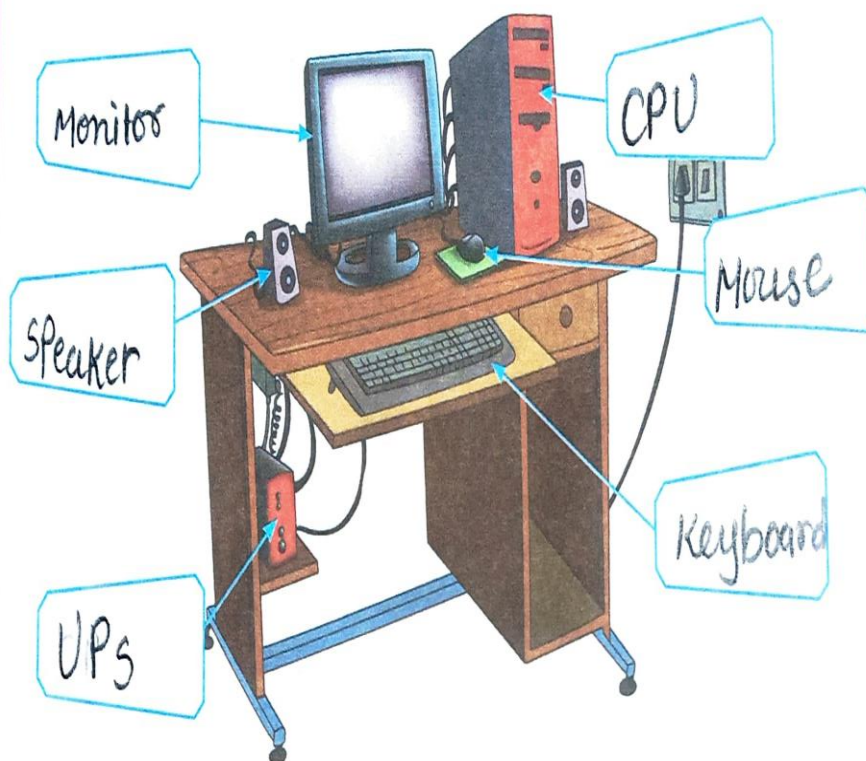
L-4 Starting and Shutting Down the Computer

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Activity 1

Identify the following things in the given picture and write their names using the hints



Hints

Keyboard

Mouse

CPU

UPS

Monitor

Speaker



Section-I

A Tick (✓) the correct answer.

Conceptual Understanding

- We should not touch the wire when the computer is on.

(a) keyboard	<input type="radio"/>	(b) mouse	<input type="radio"/>
(c) wire	<input checked="" type="radio"/>	(d) monitor	<input type="radio"/>
- We should not press the power button of CPU while shutting down the computer.

(a) UPS	<input type="radio"/>	(b) CPU	<input checked="" type="radio"/>
(c) monitor	<input type="radio"/>	(d) desktop	<input type="radio"/>
- Which of the following buttons is pressed to start a computer?

(a) Power	<input checked="" type="radio"/>	(b) Start	<input type="radio"/>
(c) Restart	<input type="radio"/>	(d) None	<input type="radio"/>

B Fill in the blanks using the given clues.

shut down | electricity | start | switch on

- We need electricity to make the computer work.
- Once, we have finished our work on the computer, we must Shut down the computer properly.
- To switch on a computer, we first press the power button from the electric board.
- When we click on Start, a menu appears.

C State "True" or "False".

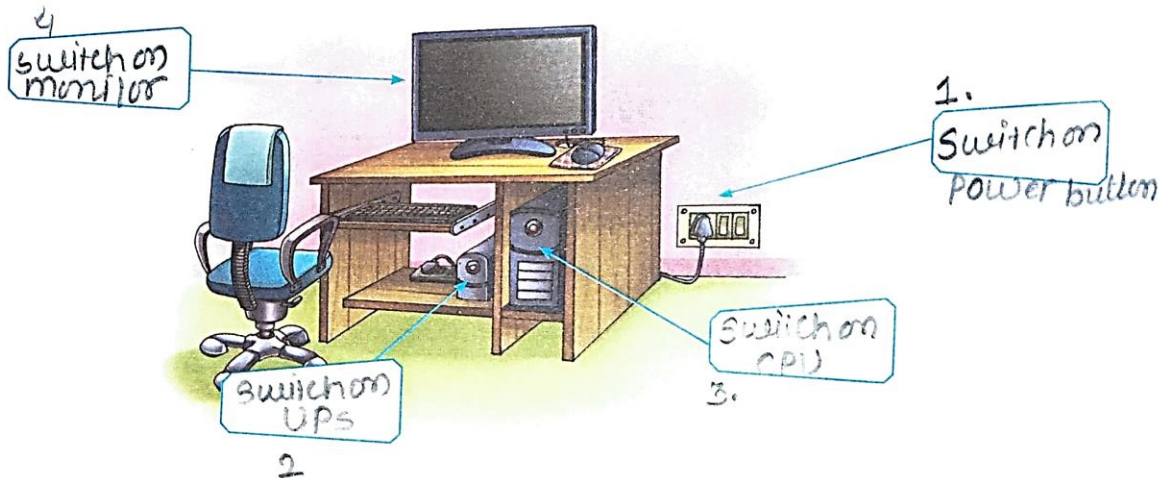
1. A computer needs electricity to work. T 0
2. To switch on the computer, first switch on the CPU. F 0
3. The option to shut down a computer is present on the Start button. T 0
4. UPS stands for Unique Power Supply. F 0

D If your computer stops responding and everything freezes. Circle the option that you will use in such a situation.

- Use Shut down option
- Use Shut down option
- Keep Power button pressed
- Use Restart option

E Saira wants to switch on her computer. Can you help her by writing the correct order in the boxes provided?

Subject Enrichment



F Unscramble the following words and match the column.

TOPE SDK

TASRT

RTPUEMOC

TOIRNOM



COMPUTER

START

DESKTOP

MONITOR



CBE Based Questions

Q.1	What is the full form of CPU?
Ans:	Central Processing Unit
Q.2	What is the full form of UPS?
Ans:	Uninterrupted Power Supply
Q.3	What is the full form of VDU?
Ans:	Visual Display Unit
Q.4	What is the full form of ATM?
Ans:	Automated Teller Machine

Delhi Public School, Gandhinagar

Class- I

Computer Study Material for the month of April'25

Ch-1 - A Smart Machine

Page No. 8

Activity-1

Activity 1 Write (N) for natural things and (M) for man-made things in the given circles.

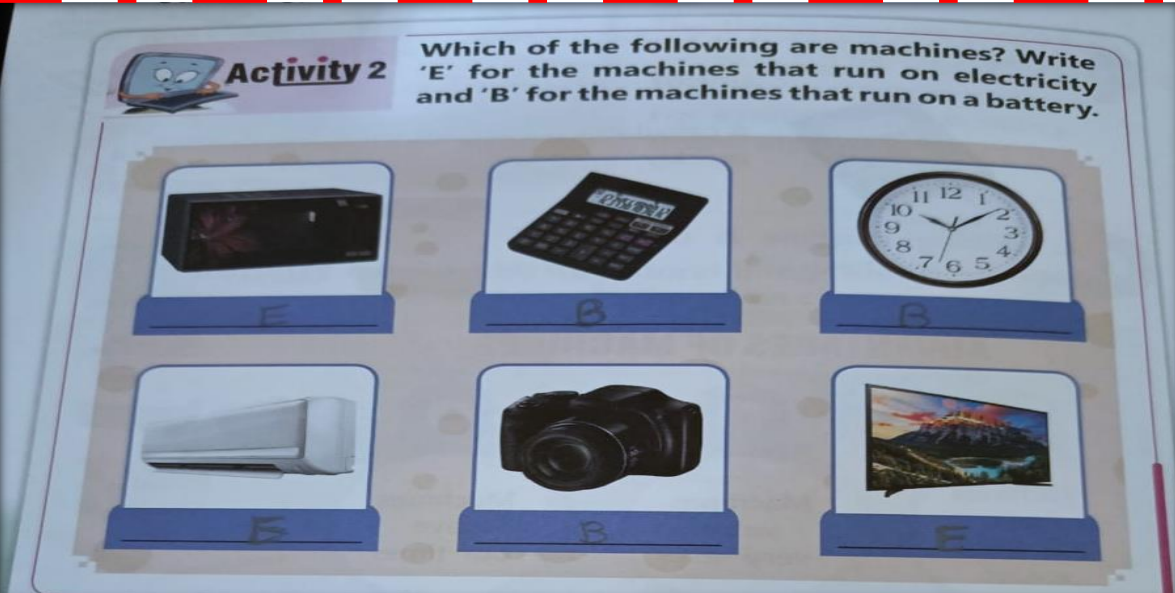


The items shown are: Sun (N), Toolbox (M), Book (M), Tree (N), Cloud (N), and Backpack (M).

Page no -10

Activity-2

Activity 2 Which of the following are machines? Write 'E' for the machines that run on electricity and 'B' for the machines that run on a battery.



The machines shown are: Television (E), Calculator (B), Clock (B), Fan (E), Camera (B), and Landscape Picture (E).

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Activity-3



Activity 3

List the places where you have seen people using a computer. The first place has been listed for you.

- | | |
|-------------------------|-------------------|
| 1. Movie ticket counter | 2. <u>School</u> |
| 3. <u>office</u> | 4. <u>Bank</u> |
| 5. <u>Railway</u> | 6. <u>Airport</u> |

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Section-I

A Tick (✓) the correct answer.

Conceptual Understanding

1. Which of the following is a man-made thing?



2. Microwave runs on electricity.

(a) battery



(b) fuel



(c) electricity



(d) man-power



3. A computer is an _____ machine.

(a) natural



(b) electronic



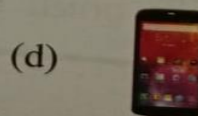
(c) smart



(d) both b & c



4. Which of the following computers cannot be carried anywhere?



B State 'True' or 'False'.

1. An umbrella is a natural thing.
2. Machines are made by man.
3. A computer is a smart machine.
4. We cannot listen to music on a computer.
5. A smartphone is used to make calls and send messages.

False

True

True

False

True

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C Unscramble the following words. Each word is a type of computer.

1. k p o e d s t
2. l b t a e t
3. p l o t a p

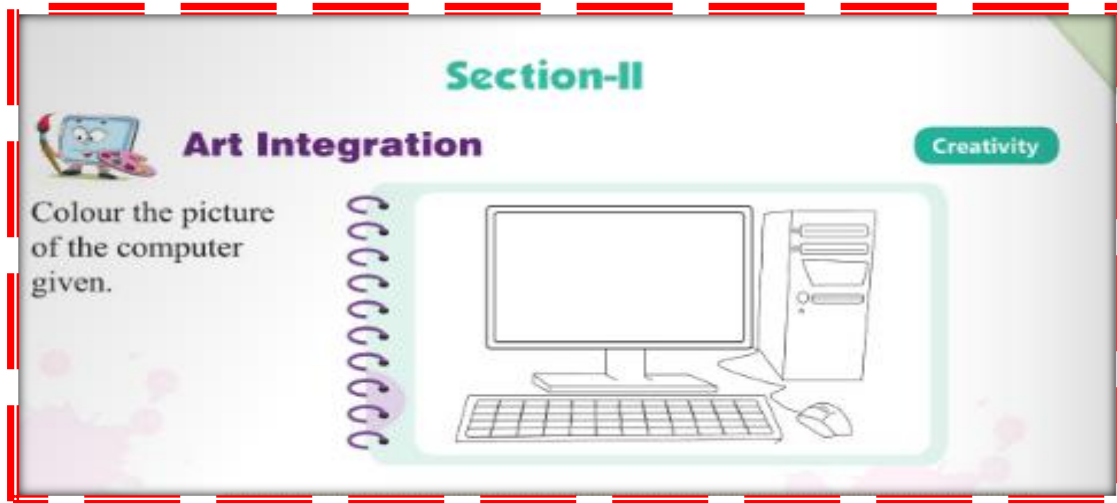
desktop

tablet

laptop

D Answer the following questions:

1. Name any two natural things around you.
Sun and Moon
2. Name any two machines which run on electricity.
Fan and Microwave
3. Name any two types of computers that run on battery.
laptop and tablet



CBE Based Question

A Unscramble the jumbled words and write the correct words in the given space.

1. A M H C I N E = MACHINE
2. O C M P T U E R = COMPUTER
3. P A T L P O = LAPTOP
4. L M P P T O A = PALMTOP
5. E E L C T I R C Y T I = ELECTRICITY

B Multiple Choice Questions

1. Computer is an _____ device.
(a) Understanding
(b) **Electronic**
(c) Energetic
2. _____ keeps food and water cold.
(a) **Refrigerator**
(b) Washing Machine
(c) Bus

3. Which of this is not a machine ?

- (a) **Paper**
- (b) Fan
- (c) Cycle.



4. It is a _____ thing.

- (a) **Natural**
- (b) Number
- (c) Manmade

5. Machines run on _____.

- (a) Coal
- (b) Fuel
- (c) **Electricity**

Delhi Public School, Gandhinagar
Class- I
Computer Sample Notebook for May-June Month
L.2 PARTS OF COMPUTER



Activity 1

Write the missing letters to complete the names of the parts of the computer.



MONITOR



CPU



MOUSE



KEYBOARD



Section-I

Tick (✓) the correct answer.

Conceptual Understanding

1. Which of the following devices looks like a television screen?

(a)



(b)



(c)



(d)



2. Which of the following devices is used to type letters, numbers and symbols?

(a)



(b)



(c)



(d)



3. Which of the following devices helps us select the things on a monitor?

(a)



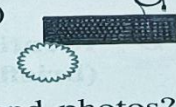
(b)



(c)



(d)



4. Which of the following devices helps us scan text and photos?

(a)



(b)



(c)



(d)



B State 'True' or 'False'.





1. CPU displays the work we do on a computer. False
2. Speakers help us to listen to music. True
3. We cannot play games on a computer. False
4. CPU stands for Central Processing Unit. True
5. The keyboard is used to scan text and photos False

C Fill in the blanks using the words given below.

mouse speakers CPU typing monitor

1. CPU stands for central processing unit.
2. The keyboard is used for typing the text on the computer.
3. A mouse points at different things on the computer monitor.
4. A computer monitor looks like a television screen.
5. Speakers are used to listen to music on a computer.

D Identify the following parts of a computer and write their name (briefly).

1.  Mouse
2.  Central Processing Unit
3.  Keyboard
4.  Monitor

CBE Based Questions

(A) Who am I.

1. I'm the brain of the computer.

Ans: CPU

2. I have so many keys.

Ans: Keyboard

3. I am used to point and select items.

Ans: Mouse

4. I look like a television screen.

Ans: Monitor

5. I am used to scan text and photos.

Ans: Scanner

6. I invented the first computer mouse.

Ans: Douglas Engelbart