

**Delhi Public School, Gandhinagar**  
**Class- III**  
**Computer Sample Notebook**  
**L-8 Tux Paint**

**Exercises**

**Page No 86**

**A. Put a tick (✓) on the correct option.**

**1.** We can use the \_\_\_\_ tool to draw and give amazing effects to a picture.

- (a) Open
- (b) Brush
- (c) Paint
- (d) Magic (✓)

**2.** Which colour grass can be drawn using Grass Effect tool?

- (a) Blue
- (b) Green
- (c) Yellow
- (d) Any colour (✓)

**3.** \_\_\_\_\_ effect is used to mix two colours and will give the effect as if the colour is mixed using wet paint.

- (a) Wet paint
- (b) Paint
- (c) Smudge (✓)
- (d) Foam

**B. Write T for true and F for false statements.**

1. Tux Paint gives an option to draw beautiful patterns using Paint tool. **T**
2. The grass effect is present in the Magic tool. **T**
3. Rainbow effects creates rainbow as we see in the sky after a rainfall. **T**
4. Black noise is a combination of black and grey dots. **T**
5. Eraser tool is available in round shape as well as in square shape. **T**

**C. Fill in the blanks.**

1. Tux Paint cannot be launched more than once in every **30** seconds.
2. The **wavelets** effect is used to wiggle your picture up and down vertically, whereas the **Wave** effect is used to wiggle your picture side by side horizontally.
3. **Shapes** tool is used to draw various filled and unfilled polygonal shapes.
4. We can use the **Magic** tool to draw and give amazing effects to a picture.
5. **Smudge** effect is used in drawing water bodies like river.

**D. Answer the following question.**

**1. What is the use of Shapes tool?**

**Ans.** Shapes tool used to make all the possible shapes in accordance to our needs.

**2. Why is Eraser tool used?**

**Ans.** Eraser tool is used to erase the part of the picture that we do not want just like we use eraser to rub the incorrect words on paper.

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**3. What is Smudge Effect?**

**Ans.** Smudge effect is used to mix two different colours smoothly.

**4. What is Waves Effect?**

**Ans.** Waves effect mainly wiggles your drawing side to side horizontally.

**5. What is the difference between Rainbow and Real Rainbow Effect?**

**Ans. Rainbow effect:** Rainbow Effect is used to draw a trail of all colours in the

rainbow.

**Real Rainbow Effect:** Real Rainbow is used to draw a colourful arc based on a real photo of a rainbow.

**E. Match the following.**

- |                 |                                     |
|-----------------|-------------------------------------|
| 1. Shapes Tool  | a. adds foam effect.                |
| 2. Waves Effect | b. adds dripping effect             |
| 3. Edges Effect | c. rotates shapes                   |
| 4. Drip Magic   | d. differentiates edges of an image |
| 5. Foam Effect  | e. wiggles picture side to side     |

**Ans: 1-c, 2-e, 3-d, 4-b, 5-a**

**Delhi Public School, Gandhinagar**  
**Class- III**  
**Computer Sample Notebook**  
**L-9 Introduction To Scratch**

**Exercises**

**Page No 95**

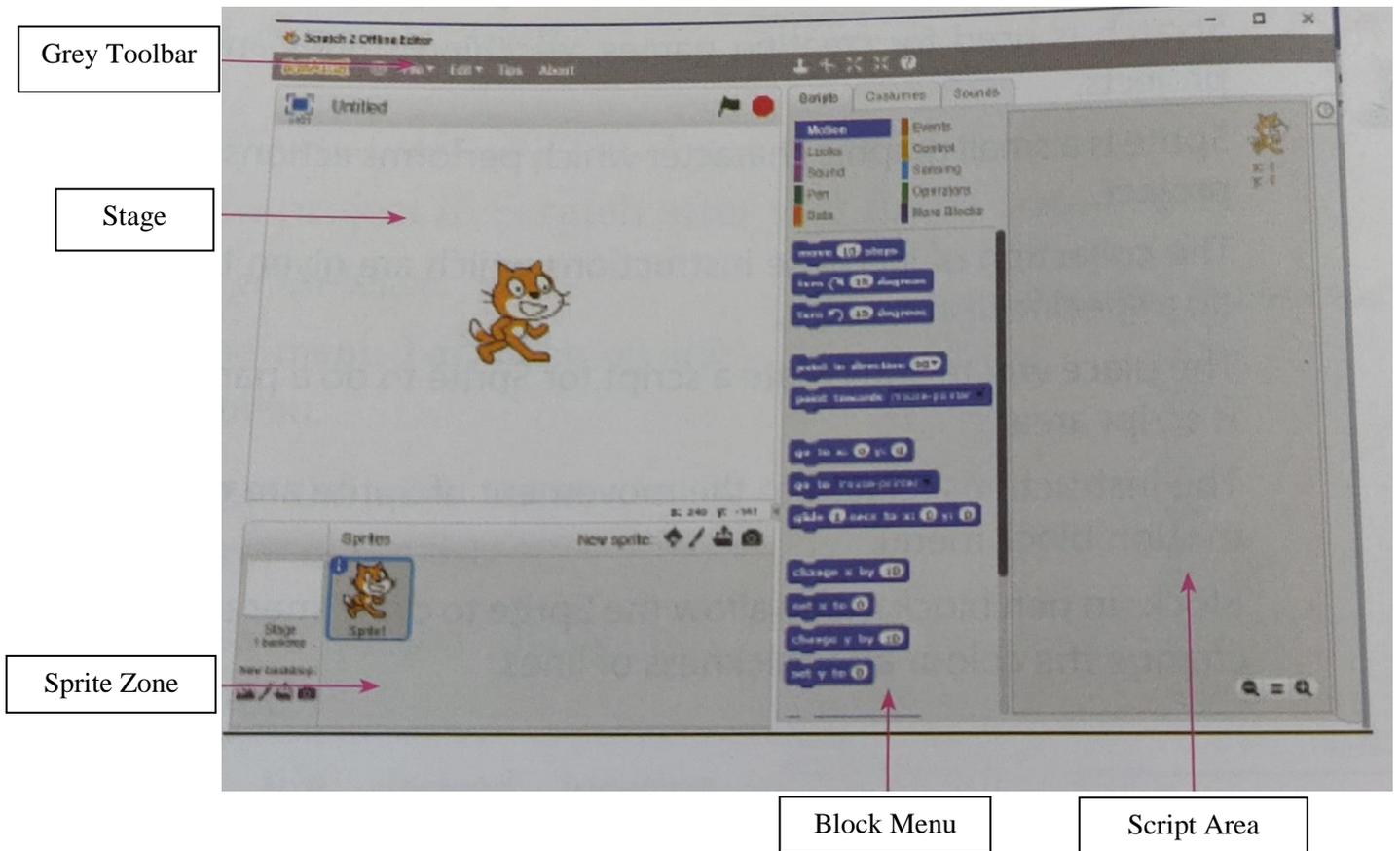
**A. Fill in the blanks.**

1. **BLOCKPALETTE** is used to run a block a particular number of times.
2. Click on **arrow** buttons to switch between small and large stage views.
3. **Stage** is where the sprites perform, move and interact with each other.
4. **Motion block** is very important to notice the movements in the sprite.
5. Scratch can be downloaded from the website **www.scratch.mit.edu**.

**B. Write T for true and F for false statements.**

1. Scratch was developed at MIT Labs. **T**
2. A sprite is rigid, and no action can be performed on it. **F**
3. Various instruction like move, rotate and play music to a sprite are given by us. **T**
4. The forever block runs the block over and over again. **T**
5. The first test version of Scratch was released only this year. **F**

**C. Label the parts of the Scratch Window.**



**D. Answer the following question.**

**1. Give the steps to use the keyboard in a Scratch project.**

**Ans.** The keys available to be used in this block include the entire English alphabet ( a b c etc.), the number keys ( 0 1 2 etc.), the arrow keys ( ← ↑ → ↓ ), and the space key. In the Experimental Viewer, the ↵ Enter key could also be chosen.

**2. How can we add sound to a sprite?**

**Ans. Step 1:** Click Sounds on the Sprites tab.

**Step 2:** Click Add Sound in the lower left corner.

**Step 3:** Choose the sound you want in the dialog box that appears.

**Step 4:** Click OK.

**3. Write a short note on Scratch.**

**Ans.** Scratch is one of the easiest computer languages. Scratch is used for creating games, animated stories and projects in an easy manner.



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**L-8 Tux Paint**

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**Page No 86**

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**Delhi Public School, Gandhinagar**  
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**Computer Sample Notebook**  
**L-7 Introduction to Word 2016**

**Exercises**

**Page No 70**

**A. Put a tick (√) on the correct option.**

1. Which of the following commands are available in Quick access Toolbar?
- (a) Undo
  - (b) Save
  - (c) Open
  - (d) All of these (√)

**Page No 71**

2. Which of the following is present on the title bar?
- (a) Name of document (√)
  - (b) Size of document
  - (c) Zoom level of document
  - (d) None of these
3. The \_\_\_\_\_ is used to move the document left or right.
- (a) Vertical scroll bar
  - (b) Horizontal scroll bar (√)
  - (c) Status bar
  - (d) Title bar
4. The extension used in saving a Word document is:
- (a) .doc
  - (b) .docx (√)

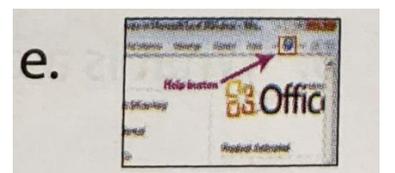
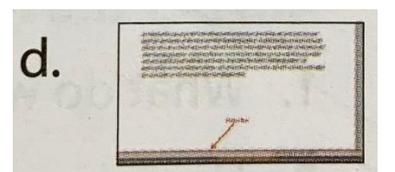
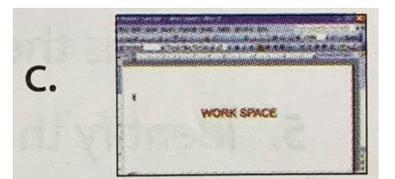
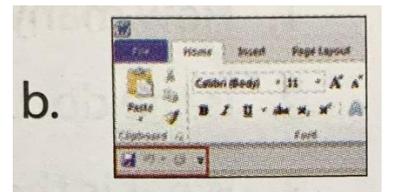
- (c) .doc2
- (d) None of these

**5. How many scroll bars are there in Word document?**

- (a) One
- (b) Two (✓)**
- (c) Three
- (d) Four

**B. Match the description with the correct pictures.**

- 1 I am the place where you write the text.
- 2 I tell you detailed information about a document.
- 3 I have buttons for frequently used commands.
- 4 I help you to get information related to word all the time.
- 5 I help you in moving up or down a screen.



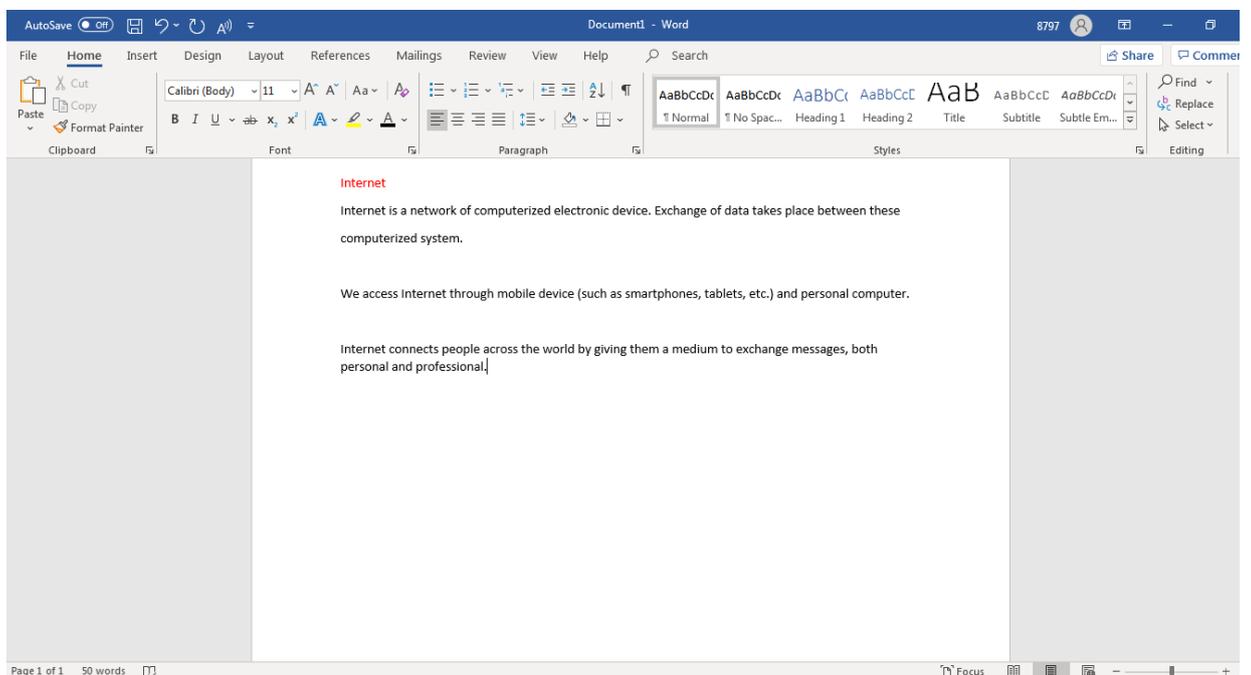
**Ans: 1- c      2-d      3-b      4- e      5-a**

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### C. Fill in the blanks.

1. Status bar of the document is displayed on **bottom** of the screen.
2. **Work Area** is the area where you type the text.
3. The file extension of an MS Word 2016 document is **.docx**.
4. **File** tab helps you to open, save, create and print a Word document.
5. **Title Bar** displays the name of active document.

### D. Look at the screen carefully and answer the questions that follow.



1. How many words were used in the document?

**Ans.** There are 50 words used in the document.

**2. Is the document saved?**

**Ans.** No, the document is not saved.

**3. What is the name of the document?**

**Ans.** Document1-Word is the name of the document.

**4. What is the current page number?**

**Ans.** The current page number is 1.

**5. Identify the zoom percentage in the document.**

**Ans.** The zoom percentage is 100% in the document.

**E. Answer the following questions.**

**1. What do we use help tab for?**

**Ans.** The help button is used to get help related to MS Word .

**2. How do you open a new document in MS Word?**

**Ans.** Step 1: Click on the File tab.

Step 2: Click on the Open option.

Step 3: Select the file name and click on the Open button.

**3. What is a cursor?**

**Ans.** A cursor is a blinking line which appears by clicking on the working area.

**4. Write the features of Word Processor.**

**Ans.** Creating, editing, saving and printing documents.

Copying, pasting, moving and deleting text within a document.

**5. What is the difference between horizontal and vertical scroll bar?**

**Ans.** Horizontal scroll is used to move the screen left or right.

Vertical scroll bar is used to move the screen up or down.

**F. Identify the following parts of Word document.**

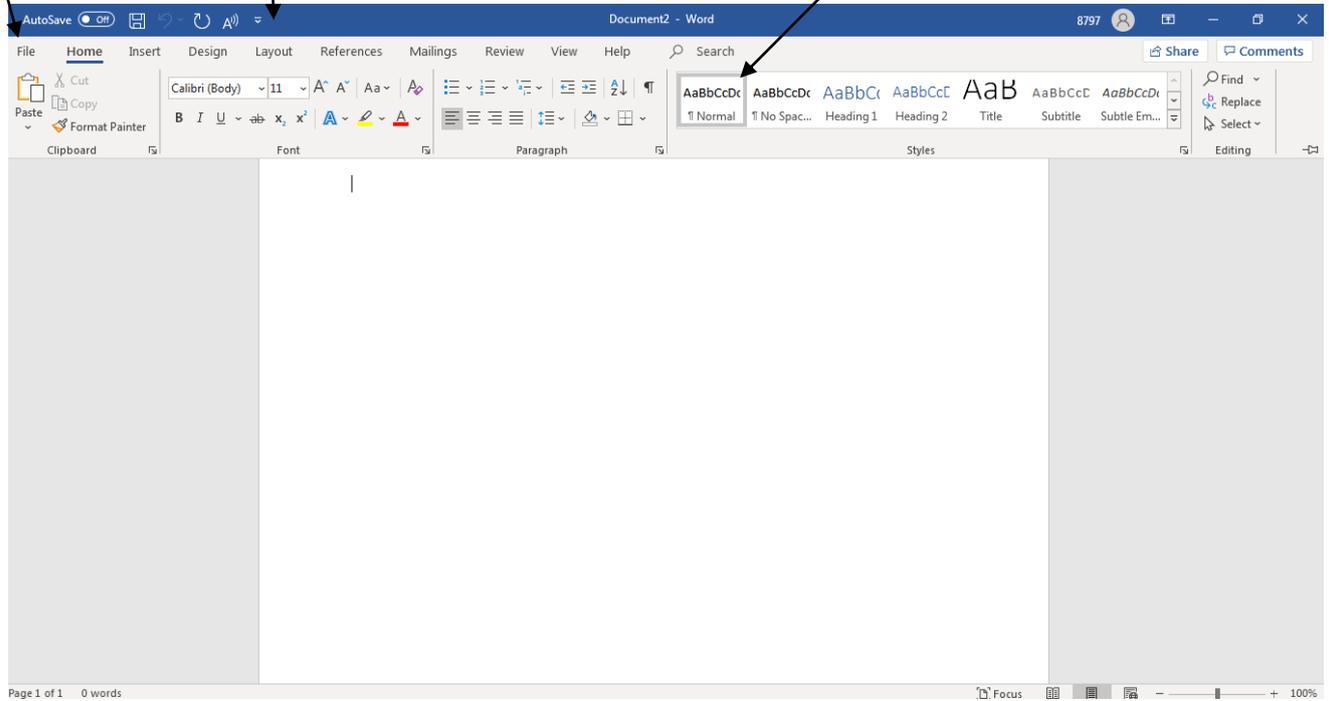
**Ribbon**

**Quick Access Bar**

**Title Bar**

**Text style**

**Account Sign-in**



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**Computer Sample Notebook**  
**L-6 More About MSW LOGO**

**Exercises**

**Page No 59**

**A. Put a tick (✓) on the correct option.**

1. The area where we can see the figures being drawn by the turtle is called:

(a) **Main screen(✓)**

(b) Menu bar

(c) Painting area

2. The screen in which we see and give all the commands is called:

(a) Graphic Screen

(b) **Commander screen (✓)**

(c) Menu bar

3. \_\_\_\_\_ command is used to make the turtle rotate to its left.

(a) BACK

(b) FORWARD

(c) **LEFT(✓)**

**B. Fill in the blanks.**

1. **FD** is the command given to the turtle to make it move ahead.

2. **Commander window** has all the commands in it.

3. We enter the command in the **Input box**.

4. **CLEARTEXT** clear the text in the recall list box.

5. **RIGHT** makes the turtle rotate to its right.

**C. Match the following.**

1.	Moving ahead	a.	CT
2.	Clearing the text	b.	CS
3.	Clearing the graphic screen	c.	FD
4.	Exiting LOGO	d.	HT
5.	To make the turtle disappear	e.	BYE

1-c, 2-a, 3-b, 4-e, 5-d

**D. Write the function of the following commands.**

1. HOME - Turtle come back to its default position.
2. ST - Turtle appear again by giving the SHOWTURTLE or ST.
3. CLEAN - CLEAN command clears the whole graphic window without changing the position.

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4. BACK - To make the turtle move backward.
5. RIGHT - To rotate the head of the turtle to its right.

**❖ Extra Questions(To be done in the Notebook):**

**Q:1 Answer the following questions.**

**1. Write some PR commands and their output.**

Ans. Command	Output
PR 100	100
PR (DPSG)	DPSG
PR ' Hi!	Hi!
PR (Good Morning)	Good Morning

**2. What do we write to give home command?**

**Ans.** To give home command we need to write HOME in the input box.

**3. How does home command make the turtle move?**

**Ans.** Home command make turtle draws a line from its end position to its HOME position.

**4. What is the use of CLEARSCREEN primitives?**

**Ans.** CLEARSCREEN primitives makes the turtle move back to its home position and clears the graphic screen.

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**Computer Sample Notebook**  
**L-3 Introduction to Windows 10**

**Exercises**

**Page No 32**

**A. Fill in the blanks.**

1. The Operating System software helps computer to understand our commands.
2. Microsoft Windows is a graphic user interface.
3. The screen which appears after booting process is known as the login screen.
4. Desktop is the first screen which appears on the monitor.
5. Wallpaper is the background picture on the desktop.

**B. Write T for true and F for false statements.**

1. The small pictures that appears on the desktop are known as screen savers. **F**
2. Without Operating System a computer cannot work. **T**
3. On deleting a file or folder it goes to the recycle bin. **T**

**Page No 33**

4. By clicking on the Peek button, all open windows are closed and the desktop is displayed. **F**
5. Ribbon is present below the title bar which consists of many commands which helps us in working. **T**

**C. Write the steps to –**

**1. Delete a file from a folder.**

- Ans.** Step 1- Open the folder where file is saved.  
Step 2- Right click on file which you want to delete.  
Step 3- Select a delete option from the popup menu.  
Step 4- Click on yes.

**2. Change the background of the desktop.**

- Ans.** Step 1- Right click on the blank area of desktop. A shortcut menu will open up.  
Step 2- Select the personalize option.  
Step 3- In left panel of the window click on the background option.

Step 4- Select the picture from drop-down list.

Step 5- Selected picture will be set as the wallpaper.

**D. Answer the following questions.**

**1. Why is Operating System Software important?**

**Ans.** The computer runs on Operating System Software. It is an important software which helps us communicate with the computer. Without Operating System a computer cannot work.

**2. What are icons? What is their function?**

**Ans.** The small pictures which appear on the desktop are known as icons. A window gets opened or the program is executed by double clicking on the icon.

**3. Name and describe different types of commonly used icons.**

**Ans.**

- 1. Folder Icons:** A folder refers to the collection of files. It helps us in keeping the files organised.
- 2. File icon:** The icons of files are different. We save our work in a file in the computer.
- 3. Program Icons:** On clicking the program icon, a program starts.

**4. Name the components of the Windows.**

**Ans.** Some of the important components of windows are:  
Title bar, Ribbon, work area, scroll bars etc.

**5. What is the role of the search box?**

**Ans.** Search box helps us in quickly looking for a program or an application on the computer.

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**Computer Sample Notebook**  
**L-5 Introduction to MSW LOGO**

**Exercises**

**Page No 51**

**A. Put a tick (✓) on the correct option.**

1. The area where we can see the figures being drawn by the turtle is called the \_\_\_\_\_.
  - (a) **Main screen(✓)**
  - (b) Menu bar
  - (c) Painting area
  
2. The main screen is also called the \_\_\_\_\_.
  - (a) **Graphic Screen (✓)**
  - (b) Painting area
  - (c) Menu
  
3. The triangle at the centre of the screen is called the \_\_\_\_\_.
  - (a) **Turtle(✓)**
  - (b) Mouse
  - (c) Cat
  
4. The turtle's default place is at the \_\_\_\_\_ of the LOGO screen.
  - (a) **Centre(✓)**
  - (b) Right
  - (c) Left

5. The turtle cannot move in the \_\_\_\_\_ direction.

(a) Right

(b) Centre

(c) South(✓)

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**B. Fill in the blanks.**

1. **LOGO** is a computer language.

2. Full form of LOGO is **Language of Graphic Oriented**.

3. The turtle in LOGO can move in the **left, right, forward** and **backward** directions.

4. The turtle is in the shape of a **triangle**.

5. Type **bye** to exit LOGO.

**C. Match the following.**

1.	Triangular shaped	a.	Language of graphic oriented
2.	Logo	b.	Graphic screen
3.	Main screen	c.	End of the Turtle
4.	Head	d.	Tip of the Turtle
5.	Tail	e.	Turtle

1-e, 2-a, 3-b, 4-d, 5-c

**D. Write the function of the following control buttons.**

1. **Trace button** - helps to find mistake in commands to the LOGO.

2. **Pause button** –Pauses LOGO temporarily.

3. **Continue / Cancel button** – We can check for mistakes, make corrections and click on continue button or cancel button.

4. **Status / No Status button** –Status button displays the status window showing the setting of the turtle. We can close it by No Status button.

5. **Execute button** –It will use to Execute or Running the command.

**❖ Extra Questions(To be done in the Notebook):**

**Q:1 Answer the following questions.**

**1.What is LOGO?**

**Ans.** LOGO is a language of graphic oriented. It is a computer language.

**2. Who developed LOGO?**

**Ans.** Seymour Papert and his co-workers designed LOGO.

**3. What is LOGO used for?**

**Ans.** LOGO can be used to draw simple shapes, write and do calculations.

**4. What is Primitives?**

**Ans.** Commands given in LOGO are called Primitives.

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**L-4 Fun with MS Paint**

**Exercises**

**Page No 44**

**A. Put a tick (√) on the correct option.**

1. Tool used to draw a star is:
  - (a) Save tool
  - (b) Polygon tool (√)
  - (c) Paint tool
  
2. Tool used to draw a curved line is:
  - (a) Save tool
  - (b) Open tool
  - (c) Curve tool (√)

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3. Tool used to draw a variety of shapes is:
  - (a) Line tool
  - (b) Shapes tool (√)
  - (c) Open tool
  
4. Tool used to fill colour in the drawing is:
  - (a) Brush tool
  - (b) Fill with color tool (√)
  - (c) Save tool

5. Tool that provides a larger view of a drawing is:

(a) Pattern tool

(b) Zoom tool (✓)

(c) Save tool

**B. Fill in the blanks.**

1. Shapes tool has many shapes in it.
2. Polygon tool helps in drawing many sided shapes.
3. Curve tool is used to draw curves.
4. Magnifier tool helps in zooming a part of the drawing.
5. Exit option helps us to close a drawing.

**C. Unjumble the jumbled words to make meaningful words.**

- |                    |                   |
|--------------------|-------------------|
| 1. MCIOROFST IANTP | - MICROSOFT PAINT |
| 2. SLEETC OTLO     | - SELECT TOOL     |
| 3. PLOGOYN OOLT    | - POLYGON TOOL    |
| 4. AMNGFIEIR LOTO  | - MAGNIFIER TOOL  |
| 5. SEPAHS OTLO     | - SHAPES TOOL     |

❖ **Extra Questions (To be done in the Notebook):**

**Q:1 Answer the following questions.**

**1. What is MS Paint and what are its uses?**

**Ans.** MS Paint is a popular graphics program developed by Microsoft. It allows us to create drawings and colour them on the computer.

**2. What is the use of Polygon tool?**

**Ans.** Polygon tool is used to draw any special shape with any number of sides.

**3. What is the use of Magnifier tool?**

**Ans.** Magnifier tool used to magnifies a part of the drawing.

**4. What is the use of Select tool?**

Ans. Select tool is used to select any portion of the drawing.

**5. Write a shortcut keys for following.**

Ans. Open : Ctrl + O

New : Ctrl + N

Save as : Ctrl + A

Save : Ctrl + S

Close : Alt + F4

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**Computer Sample Notebook**  
**L-2 Computer's CPU and Storage Devices**

**Exercises**

**Page No 23**

**A. Put a tick (✓) on the correct option.**

**1. Which of the following is not the part of a CPU?**

(a) Keyboard(✓)

(b) ALU

(c) CU

**2. ROM stand for \_\_\_\_\_**

(a) Read Only Memory (✓)

(b) Read One Time

(c) Random Only Memory

**3. What is the circular piece of plastic coated with magnetic material called?**

(a) Keyboard

(b) Mouse

(c) CD (✓)

**4. \_\_\_\_\_ controls the flow of data through the ALU, computer memory and other parts of a computer.**

(a) Hardware(✓)

(b) ROM

(c) RAM

**B. Write the full forms of the following.**

1. CU - Control Unit
2. ROM - Read Only Memory
3. RAM - Random Access Memory
4. DVD - Digital Versatile Disc
5. CD ROM - Compact Disc Read Only Memory

**C. Match the following.**

Sr.No.	Column A	Sr.No.	Column B
1.	CU	a.	3 ½ inches
2.	CD ROM	b.	Random access memory
3.	RAM	c.	Hard disk
4.	Platters	d.	Compact disc read only memory
5.	CD ROM	e.	Control unit

Ans: 1- e, 2- d, 3- b, 4- c, 5- a

**❖ Extra Questions(To be done in the Notebook):**

**Q: 1 Answer the following questions.**

**1. What do you mean by CPU? Describe the functions of its components.**

**Ans.** CPU stands for Central Processing Unit. It is also called the 'Brain of the Computer'. It controls all the operations and performs all types of data processing operations.

**Functions of its component:**

Memory Unit stores all data and the instructions.

Control Unit manages and coordinates all the units of the computer.

Arithmetic and Logic Unit does all the mathematical calculations in the computer.

**2. Write a short note on Cache Memory.**

**Ans.** Cache memory is a very high speed memory which can speed up the CPU. It is used to hold those parts of data and program which are most frequently used by the CPU.

3. Write a difference between Primary Memory and Secondary Memory.

**Ans.      Primary Memory**

1. Primary memory is also called internal memory.
2. Primary memory data is directly accessed by the processing unit.
3. It is quite fast.
4. Examples: RAM, ROM

**Secondary Memory**

1. Secondary memory is also called external memory or non-volatile memory.
2. Secondary memory data cannot be directly accessed by the processing unit.
3. It is very slow.
4. Examples: Hard Disk, DVD

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**Computer Sample Notebook**  
**L.1-Introduction to Computers**

**(Page No 9)**

**Activity Land**

**Name three other places than those mentioned in book where computers are used. Also, mention what are they used for.**

Computers are used in Cinema halls for booking tickets, in Government Offices for data entry and sending mails, keeping records in Library etc.

**(Page No 14)**

**Name the devices you would use to do the following in your computer.**

- Write a few words in your computer.-Keyboard
- See the drawing you made earlier.-Monitor
- Move the arrow on the computer screen.- Mouse
- Take the information in your computer to another computer. - Pen Drive

**Exercises**

**Page No 16**

**A. Put a tick (√) on the correct option.**

1. Which of the following is not an input device?
  - (a) Keyboard
  - (b) Mouse
  - (c) **Monitor (√)**
  
2. Which of the following is the processing unit of a computer?
  - (a) Keyboard
  - (b) **CPU (√)**
  - (c) Monitor
  
3. What is the physical part of a computer called?
  - (a) Software

(b) Input Unit

(c) Hardware (✓)

4. \_\_\_\_\_ makes computer programs.

(a) Hardware

(b) Programmer (✓)

(c) Monitor

5. \_\_\_\_\_ cannot be seen or felt.

(a) Software (✓)

(b) Mouse

(c) Printer

**B. Fill in the blanks.**

1. The three main units of a computer system consist of Input Unit, Processing Unit and Output Unit.
2. The CPU is the brain of a computer.
3. A monitor displays the results after the computer has processed the input.
4. The physical parts of the computer are collectively called its Hardware.
5. We cannot touch or hold Software.

**C. Match the following.**

Sr.No.	Column A	Sr.No.	Column B
1.	Input device	a.	Printer
2.	Output device	b.	Scanner
3.	Storage device	c.	MS Paint
4.	Processing Unit	d.	CD
5.	Software	e.	CPU

Ans: 1- b, 2- a, 3- d, 4- e, 5- c

**D. Write T for true and F for false statements.**

1. A mouse is an input device.
2. A CD is a storage device
3. Input devices help us enter data.
4. A Software is the physical part of the computer.
5. Scanner and joystick are input devices.

T  
T  
T  
F  
T

❖ **Extra Questions (To be done in the Notebook):**

**1. Name three places where computers are used. Also mention what are they used for.**

**Ans.** Computers are used in

1. Schools

For preparing lesson plans, test papers, and time tables etc.

2. Railway Stations and Airports

For keeping records of the passengers, generate tickets etc.

3. Hospitals

For keep records and help in the diagnosis of diseases.

**2. What do you mean by input? Name the input devices of the computer.**

**Ans.** A piece of hardware which helps us enter data into a computer is called an **input device**. For example keyboard, mouse, etc.

**3. What do you mean by hardware? Name the hardware of the computer.**

**Ans.** Physical parts of a computer which you can touch and see are called as hardware. Examples are monitor, keyboard, hard disk etc.

**4. What do you mean by software? Name the software of the computer.**

**Ans.** Computer **software** is a set of instructions given to the computer to do a particular work. Computer **software** is that part of the computer which cannot be seen and touched. Examples are Excel, Windows, iTunes etc.